Subaru Turn-in Checklist

SUBARU
SUBARU MOTORS FINANCE*

01 PREPARE TO RETURN YOUR VEHICLE

60 DAYS BEFORE YOU TURN IN YOUR VEHICLE

- ☐ Review the Subaru Wear and Use guide to see if you have anything wrong with your vehicle that may cause additional charges.
- ☐ Schedule a pre-inspection[1] online at AutoVINLive.com using your VIN and account number or contact us to make the appointment.
- ☐ Review the online condition report about 24 hours after the pre-inspection.
- ☐ Contact your Subaru retailer to make repairs.
- ☐ If you make repairs to reduce your end-of-term liability[2], let us know by sending a message at chase.com.

14 DAYS BEFORE YOU TURN IN YOUR VEHICLE

- ☐ Cancel any automatic recurring payments after your last payment has cleared.
- ☐ Schedule an appointment to return your vehicle to your Subaru retailer.
- ☐ Contact your local Department of Motor Vehicles to see if there are specific turn-in requirements for your area.

02 RETURN YOUR VEHICLE

- ☐ Remove all personal items from the vehicle.
  Clear personal information from the technology in the vehicle.
- ☐ Return all original items, including keys, manuals and cargo covers.
  Complete, sign and date an odometer statement and return it to us.

03 COMPLETE YOUR RETURN

- ☐ Complete the Digital Lease Turn-in form or contact us within 1 business day of your vehicle turn-in to ensure we have accurate information for calculating your lease-end bill.
- ☐ Pay your lease-end bill. If there are any charges, you can expect to receive your bill within 30-60 days after returning the vehicle. In cases of early vehicle return or when the vehicle is undergoing the sales process, bills may arrive 90-120 days later.



Contact us for additional questions at 1-866-401-9743

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[1] If you decide to schedule a pre-inspection, it must be completed no more than 60 days prior to turn-in. If you turn in your vehicle more than 60 days after the completion of your pre-inspection, that inspection will expire. Please call us if you have an expired pre-inspection and we'll explain the next steps. **If your lease originated in NH/WI:** The pre-inspection must be completed within 15 days prior to turn-in. The holder's inspection after the termination of the lease shall be conclusive unless the NH/WI lessee obtains a counter-inspection.

[2] You may have purchased an optional product(s) to cover costs associated with repairing the vehicle and to reduce or avoid end of term charges. If so, please carefully review the benefits and exclusions of any optional products you purchased. Contact your retailer to complete any repairs prior to turn-in.

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